

Dear Parent/Carer

Prom Arrangements - Friday 29th June 2018

I am writing to provide an update for the upcoming Year 11 Prom on Friday 29th June. This year, the Year 11 Prom will be held at Northwood House from 7 - 11pm; tickets will cost £28 and will be available to purchase from Monday 21st May from Reception. You may secure your ticket with a £10 deposit (you may use a £10 reward voucher to do this if you have one - just hand it into Reception). The remaining balance will need to be paid by Friday 15th June. Tickets will be issued at the end of the Year 11 final assembly on Friday 15th June. Students will need to bring these tickets in order to swap them for a wristband and to gain entry to the Prom from 7pm onwards.

Throughout the evening there will be members of security staff present to ensure the evening is enjoyed by everyone. As a reminder to all, this is an alcohol free event. If any child appears to have been drinking alcohol, is seen to be smoking or any participating in any other inappropriate behaviour, we will contact you immediately so that they can be collected and taken home (no refunds will be given). Northwood House is also a historic venue and so students need to ensure that they are respectful to the restoration that has taken place.

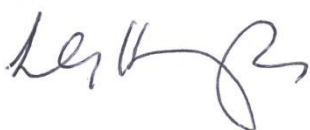
There will be a hog roast and ice creams during the evening and students may purchase other soft drinks (fizzy drinks etc) from the bar, but will need to bring money for this. A vegetarian option will be provided. There will be a formal photographer present who will be taking photographs of students, and a year group photograph will be taken which can be purchased after the event (details of how to purchase will be provided on the night). There will also be a photobooth that will provide photographs at no additional cost throughout the evening.

The entrance to the Prom will be via the Rotunda entrance only. Please be aware that there will be no parking for Prom cars in the Northwood House car park due to the limited space, however there will be a drop off point for cars. This will be a 'loop' system so parents will only be allowed to drop off, not remain. Fortunately, the car park at the academy is only a short walk and will be open for parents who wish to park and remain for a period of time to take photographs. The same will also apply when collecting students at 11pm to ensure that students are safe when exiting the event.

The Prom is always a fabulous way to celebrate the end of Year 11 and students and members of staff are looking forward to the night. If you have any questions or queries then please contact lughes@cowesec.org before the event.

Thank you for your continued support. We all look forward to an enjoyable evening.

Yours sincerely



Mrs L Hughes
Head of Year 11