

Dear Parent/Carer

Now that the exam season has started, it is important that you are aware of the arrangements for the forthcoming period of 'study leave'.

All students who are taking formal externally set and marked exams, during May and June, should adhere to the following arrangements:

Until Friday 8th June Year 11 students will be expected to attend their normal timetable for all subjects until the final exam and/or controlled assessments are completed and handed in. Where a subject is fully completed before Friday 8th June students are expected to attend normal lessons in this subject where supervised revision/work will be carried out for other forthcoming exams. Please note, all BTEC coursework is expected to be completed to target grades by Wed 23rd May.

From Monday 11th June Year 11 students are expected to attend timetabled lessons for those subjects that they are yet to complete their exams in. Students will also be expected to attend the extra timetabled revision sessions prior to some exams. They are, however, permitted to continue with 'independent studies' at home for subjects where all exams for the subject have been fully completed. If a student wishes to complete 'independent study' in college, arrangements for this will be made.

There may be additional revision sessions for each subject continuing up to the final exam. Your child will be notified of these sessions in due course and should be encouraged to attend as they can greatly enhance a student's confidence and knowledge. Students, when attending these sessions, must sign in and out at Reception.

When a current Year 11 student has completed all their examinations and assessments there is no obligation for them to continue to attend college. However, if you would like them to remain at college an appropriate alternative programme of activities can be provided.

The Year 11 leavers assembly will take place on Friday the 15th June after their final Science exam. All students are expected to attend and will be dismissed at lunch time.

The Year 11 prom will take place at Northwood House on Friday the 29th June. Cost and timings will be announced in the near future.

If you need any further information please do not hesitate to contact the college on 01983 203103.

Yours sincerely



Mrs L Hughes
Head of Year 11